

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY

MINUTES – REGULAR SESSION March 1, 2022

The Public Library Board of Cullman County met on Tuesday March 1, 2022 at 4:30 in the Special Collections Room at the Cullman branch of the Cullman County Public Library System. Present were: Ron Hogue, Brenda Scott, Lea Scott, Drew Green, & Rusty Turner. Also present were Sharon Townson, Library Director and Josie Harrington, Assistant Library Director.

Board Chairman, Ron Hogue called the meeting to order at 4:30.

The first item on the agenda was the adoption of the minutes from the previous meeting. Rusty Turner made a motion to approve the minutes with minor correction. The motion was seconded by Lea Scott.

Item B on the agenda was approval of the financial reports. Ron Hogue made a motion to accept the financial reports as presented. Brenda Scott seconded the motion.

Item C on the agenda addressed matching the Cullman County Commission's Temporary Pay Premium for the Library Board Employees. After some discussion the decision was made to pay full time employees on the library board payroll. Rusty Turner made the motion and it was seconded by Lea Scott.

The next item on the agenda was the acceptance of the Audit for Fiscal Year 2021 prepared by Kellum, Wilson & Associates, P.C. of Jasper Alabama. Rusty Turner made a motion to accept the audit. The motion was seconded by Brenda Scott.

Item E on the agenda was the acceptance of the director's report. Brenda Scott made a motion to accept the director's report as written. The motion was seconded by Rusty Turner.

All votes were in the affirmative.

Next meeting set for Thursday April 21, 2022.

As there were no action items, the meeting was adjourned at 4:40.

For the Board,

Sharon Townson
Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY

MINUTES – REGULAR SESSION MAY 19, 2022

The Public Library Board of Cullman County met on Thursday May 19, 2022 at 4:30 in the Special Collections Room at the Cullman branch of the Cullman County Public Library System. Present were: Ron Hogue, Brenda Scott, Lea Scott, and Drew Green. Also present were Sharon Townson, Library Director and Josie Harrington, Assistant Library Director.

Board Chairman, Ron Hogue called the meeting to order at 4:30.

The first item on the agenda was the adoption of the minutes from the previous meeting. Brenda Scott made a motion to approve the minutes. The motion was seconded by Lea Scott.

Item B on the agenda was approval of the financial reports. Lea Scott made a motion to accept the financial reports as presented. Ron Hogue seconded the motion.

Item C on the agenda was the acceptance of the Director's Report. Ron Hogue made the motion to accept the report as written and it was seconded by Brenda Scott.

The next item on the agenda was the adoption of a new policy to have background checks on all current and future employees. All background checks will be paid for by the library. Brenda Scott made a motion to adopt this policy. The motion was seconded by Ron Hogue.

All votes were in the affirmative.

Next meeting set for Thursday July 21, 2022.

As there were no action items, the meeting was adjourned at 5:30.

For the Board,

Sharon Townson
Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY

MINUTES – REGULAR SESSION July 21, 2022

The Public Library Board of Cullman County met on Thursday July 21, 2022 at 4:30 in the Special Collections Room at the Cullman branch of the Cullman County Public Library System. Present were: Ron Hogue, Brenda Scott, Rusty Turner, and Drew Green. Also present were Sharon Townson, Library Director and Josie Harrington, Assistant Library Director.

Board Chairman, Ron Hogue called the meeting to order at 4:30.

The first item on the agenda was the adoption of the minutes from the previous meeting. Drew Green made a motion to approve the minutes. The motion was seconded by Brenda Scott.

Item B on the agenda was approval of the financial reports. Ron Hogue made a motion to accept the financial reports as presented. Drew Green seconded the motion.

Item C on the agenda was the acceptance of the Director's Report. Rusty Turner made a motion to accept the report as written and it was seconded by Brenda Scott.

The next item on the agenda was approval for the Library Director to enter into a contract with the City of Cullman for Library Appropriations. Brenda Scott made a motion to approve this contract agreement. The motion was seconded by Ron Hogue.

Item E on the agenda was approval for part time library employees to receive the Temporary Pay Premium. Rusty Turner made a motion to pay all part time employees this one time pay premium. The motion was seconded by Ron Hogue.

All votes were in the affirmative.

Next meeting set for Thursday September 22, 2022.

As there were no action items, the meeting was adjourned at 5:30.

For the Board,

Sharon Townson
Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
MINUTES – REGULAR SESSION September 27, 2022

The Public Library Board of Cullman County met on Thursday September 27, 2022 at 4:30 in the Special Collections Room at the Cullman branch of the Cullman County Public Library System. Present were: Ron Hogue, Rusty Turner, Lea Scott, and Drew Green. Also present were Sharon Townson, Library Director and Josie Harrington, Assistant Library Director.

Board Chairman, Ron Hogue called the meeting to order at 4:30.

The first item on the agenda was the adoption of the minutes from the previous meeting. Rusty Turner made a motion to approve the minutes. The motion was seconded by Drew Green.

Item B on the agenda was approval of the financial reports. Ron Hogue made a motion to accept the financial reports as presented. Lea Scott seconded the motion.

Item C on the agenda was the acceptance of the Director's Report. Lea Scott made a motion to accept the report as written and it was seconded by Rusty Turner.

The next item on the agenda was the approval to purchase a 3-year subscription for ABC Mouse for free home access for library patrons. Motion was made by Drew Green and seconded by Rusty Turner.

The last item on the agenda was the appointment of the nominating committee to present a slate of officers at the annual meeting in October. Nominating committee members are Drew Green, Rusty Turner, and Lea Scott.

All votes were in the affirmative.

Next meeting set for Thursday October 20, 2022.

As there were no action items, the meeting was adjourned at 5:30.

For the Board,

Sharon Townson
Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
MINUTES – REGULAR SESSION OCTOBER 20, 2022

The Public Library Board of Cullman County met on Thursday October 20, 2022 at 4:30 in the Special Collections Room at the Cullman branch of the Cullman County Public Library System. Present were: Ron Hogue, Rusty Turner, Brenda Scott, and Drew Green. Also present were Sharon Townson, Library Director and Josie Harrington, Assistant Library Director.

Board Chairman, Ron Hogue called the meeting to order at 4:30.

The first item on the agenda was the adoption of the minutes from the previous meeting. Rusty Turner made a motion to approve the minutes. The motion was seconded by Drew Green.

Item B on the agenda was approval of the financial reports. Financial reports were not available. Strategic Accounting is working on completing the bank reconciliation for September.

All votes were in the affirmative.

Next meeting set for Thursday, December 15, 2022.

As there were no action items, the meeting was adjourned at 4:45.

For the Board,

Sharon Townson
Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
MINUTES – REGULAR SESSION December 15, 2022

The Public Library Board of Cullman County met on Thursday December 15, 2022 at 4:30 in the Special Collections Room at the Cullman branch of the Cullman County Public Library System. Present were: Ron Hogue, Brenda Scott, and Drew Green. Also present were Sharon Townson, Library Director and Josie Harrington, Assistant Library Director.

Board Chairman, Ron Hogue called the meeting to order at 4:30.

The first item on the agenda was the adoption of the minutes from the previous meeting. Drew Green made a motion to approve the minutes. The motion was seconded by Brenda Scott.

Item B on the agenda was approval of the financial reports. Financial reports were accepted with a motion from Drew Green and a second by Lea Scott.

The next item was the acceptance of the director's report. The director's report was accepted as written with a motion by Brenda Scott and a second by Lea Scott.

Item D was the closing of the payroll account at Merchants' Bank. With all employees now on Payroll with the Cullman County Commission, this account is no longer needed. Drew Green made a motion to close the account and return remaining funds to the Cullman County Commission. The motion was seconded by Brenda Scott.

Ms. Townson presented the Board with the need for a water spigot at the front of the library building, to allow easier access for watering plants. Lea Scott made a motion to approve. The motion was seconded by Drew Green.

Ms. Townson also asked the Board for permission to install a dog water fountain at the front of the library. A motion to approve was made by Ron Hogue. The motion was seconded by Brenda Scott.

Ms. Townson notified the board the library would be closed on January 26, 2023 for a midwinter library conference in Homewood, to allow for staff training.

There was some discussion concerning the Friends' group. At the Library Board's instruction Ms. Townson is drafting a letter to communicate specific issues that must be rectified if the Friends desire to continue to use the library's name to raise funds for the library and/or Dolly Parton Imagination Library.

All votes were in the affirmative.

Next meeting set for Thursday, January 19, 2023.

As there were no action items, the meeting was adjourned at 5:30.

For the Board,

Sharon Townson
Library Director