

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
Minutes – Regular Session, February 21, 2019

The Public Library Board of Cullman County met on Thursday, February 21, 2019 at 4:30 p.m. in the Leonard Design offices. Present were: Ms Green, Ms Brenda Scott, Ms Lea Scott, Rusty Turner and Chairman Hogue. Also present were Ms Townson, Library Director, Mr. Hand, Assistant Library Director, as well as Jock and Joel Leonard.

Chair Hogue called the meeting to order at 4:30 p.m. Mr. Hogue motioned to move the presentation to the end of the meeting, and was seconded by Ms Brenda Scott. The presentation was postponed until the end.

The next item was the approval of the minutes from the January meeting. Ms B. Scott moved to approve the minutes, and was seconded by Ms Green. The minutes were approved.

Next was the January financial report. Mr. Hogue moved to approve the financial report, with some questions about the amount of bank charges. L Scott seconded, and the report was approved.

The appointment of committees was tabled. After some discussion, Mr. Hogue moved to keep the same officers as the previous year. B Scott seconded and the same officers were appointed.

Ms Townson asked for permission to close the Saturday after Good Friday. B. Scott moved to always close that Saturday each year, and was seconded by Chair Hogue. The motion was approved unanimously.

The Leonard Design team then presented the board with revised design ideas for the proposed addition/renovation of the library. The board was pleased with the presentation, and gave Leonard Design the approval to proceed.

The next meeting was set for Thursday, March 21 at 4:30 p.m. at the Cullman branch.

There were no informational items, so Mr. Hogue adjourned the meeting at 5:15.

Respectfully submitted,

Max W. Hand
Assistant Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
Minutes – Regular Session, August 22, 2019

The Public Library Board of Cullman County met on Thursday, August 22, 2019 at 4:30 p.m. in the Special Collections Room at the Cullman branch of the Cullman County Public Library. Present were: Ms Green, Ms Lea Scott, Mr. Turner and Chairman Hogue. Also present were Ms Townson, Library Director, and Mr. Hand, Assistant Library Director.

Chair Hogue called the meeting to order at 4:30 p.m. The first item was the approval of the minutes from the March meeting. Ms Lea Scott moved to approve the minutes, and was seconded by Mr. Turner. The minutes were approved.

Next was the approval of the Director's Report. Mr. Turner moved to accept the report, seconded by Ms Lea Scott. The report was approved unanimously.

Next was the June financial report. Mr. Hogue moved to approve the financial report. Mr. Turner seconded, and the report was approved.

The next item was the deed for the library property. Mr. Turner said he had done some checking around, and had one other person to talk to about it.

Ms Townson presented the Board with the Strategic Plan for the next five years for their approval. Ms Green moved to approve the plan and was seconded by Mr. Turner. The motion was unanimously approved.

Ms Townson talked to the board about the library's meeting room policy, and asked about amending it. After much discussion, the board suggested no charge for educational purposes, a \$50 charge for for-profit use, no sales, and no private parties. Mr. Turner moved to approve the changes and was seconded by Ms Scott. The changes were unanimously approved.

There were no informational items.

There being no other business, the next meeting was set for Thursday, October 24 at 4:30 p.m. at the Cullman branch.

Chair Hogue adjourned the meeting at 4:45.

Respectfully submitted,

Max W. Hand
Assistant Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY
MINUTES – ANNUAL SESSION OCTOBER 24, 2019

The Public Library Board of Cullman County met for the annual meeting on Thursday October 24, 2019 at 4:30 in the Special Collections Room at the Cullman branch of the Cullman County Public Library System.

Chairman Hogue called the meeting to order at 4:51. The first item was the roll call. Present were: Dean Green, Rusty Turner, Ron Hogue. Also present was Sharon Townson, Library Director.

Next item on the agenda was the election of officers for fiscal year 2020. The slate of officers was Chairman: Ron Hogue, Vice-Chair: Dean Green, Treasurer: Lea Scott. Dean Green made a motion to accept, and was seconded by Rusty Turner. The FY2020 officers were approved unanimously.

The next items was approval of the adoption of the FY2020 budget as submitted by Ms Townson. After details were discussed Dean Green made a motion to approve the 2020 budget. Rusty Turner seconded the motion. The was approved unanimously.

Next item on the agenda was the acceptance of the annual report of the library director. Dean Green made a motion to accept. Rusty Turner seconded the motion. The motion was unanimously approved.

Item V. on the agenda was appointment of board committees. **Finance:** Ron Hogue, Dean Green, Brenda Scott, **Personnel:** Dean Green, Ron Hogue, Lea, Scott, Public **Relations:** Dean Green, Rusty Turner, Lea Scott, **Building & Grounds:** Ron Hogue, Brenda Scott, Rusty Turner.

Item E. on the agenda was concerning bank account signers at Merchants Bank as well as Alabama Credit Union. Remove from all savings, checking, and CDs accounts Max Hand, John Paul Myrick, Jane Turkett Abt, and Dan Scott. Adding to and/or making sure the names are currently on all savings, checking and CD accounts Ronald L. Hogue, Lea Scott and Sharon Townson.

As there were no action items, the meeting was adjourned at 5:04.

For the Board,

Sharon Townson

Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY

MINUTES – REGULAR SESSION OCTOBER 24, 2019

The Public Library Board of Cullman County met on Thursday October 24, 2019 at 4:30 in the Special Collections Room at the Cullman branch of the Cullman County Public Library System. Present were: Dean Green, Rusty Turner, Ron Hogue. Also present was Sharon Townson, Library Director.

Chairman Hogue called the meeting to order at 4:30. The first item was the approval of the minutes for the August meeting. Dean Green made a motion to approve the minutes as written, and was seconded by Rusty Turner. The minutes were approved unanimously.

The next items was approval of the financial reports. Dean Green made a motion to approve the reports. Rusty Turner seconded the motion. The reports were approved unanimously.

Next item on the agenda was a pay increase for library employees. Ms. Townson explained the County Commission was giving a .70 cent per hour raise to all employees and the library board would need to decide for the library board employees. Rusty Tuner made a motion to approve the pay increase. Dean Green seconded the motion. The motion was unanimously approved.

Item D. on the agenda was concerning the pay rate for the Assistant Director's position. This item was tabled.

Item E. on the agenda was concerning the need for a new bookmobile. The current bookmobile is getting older and needs to be replaced. A motion was made by Rusty Turner to begin the process for purchasing a new bookmobile. Dean Green seconded the motion, and it passed unanimously.

As there were no action items, the meeting was adjourned at 4:50.

For the Board,

Sharon Townson

Library Director

PUBLIC LIBRARY BOARD OF CULLMAN COUNTY

MINUTES – ANNUAL SESSION January 20, 2020

The Public Library Board of Cullman County met for a regular meeting on Thursday January 20, 2020 at 4:30 pm in the Special Collections Room at the Cullman branch of the Cullman County Public Library System.

Chairman Hogue called the meeting to order at 4:30. Present were: Dean Green, Lea Scott, Brenda Scott, and Ron Hogue. Also present was Sharon Townson, Library Director.

The first item on the agenda was the approval of the minutes from the November meetings as submitted by Ms. Townson. After details were discussed Dean Green made a motion to accept the minutes as written. Lea Scott seconded the motion. This was approved unanimously.

The second item on the agenda was the approval of the financial report. After some discussion Ron Hogue made a motion to accept the Financial report as written. Brenda Scott seconded the motion. This motion was approved unanimously.

Next item on the agenda was the acceptance of the director's report. Brenda Scott made a motion to accept. Dean Green seconded the motion. The motion was unanimously approved.

Item D on the agenda was concerning Cullman County Public Library's bank accounts at Alabama Credit Union and Merchants Bank of Alabama. Josie Harrington, Assistant Director as an associate will be added to ALL bank accounts, and CDs belonging to Cullman County Public Library. Remove from ALL accounts, Jane Abt, John Paul Myrick, Dan Scott, and Max Hand. Sharon Townson, Library Director, Josie Harrington, Assistant Director, Ron Hogue, Board Chairman, and Lea Scott Treasurer should be on ALL accounts. Ron Hogue made a motion. The motion was seconded by Lea Scott. The motion passed unanimously.

Item E on the Agenda was Authorizing Sharon Townson to sign a contract with the City of Cullman to receive annual appropriations. Brenda Scott made a motion, with a second by Ron Hogue. The motion passed unanimously.

Item F was concerning recent Incentive pay passed by the Cullman County Commission. In keeping in line with County employees, Josie Harrington (Assistant Director and Library Board Employee) will receive a 5% increase in pay due to Cullman County Commission's incentive pay. Brenda Scott made the motion and was seconded by Lea Scott. The motion passed unanimously.

The final item on the agenda was approval to purchase the remaining nesting tables, and dispose of round tables. Ron Hogue made a motion and was seconded by Brenda Scott. The motion was approved unanimously.

Next board meeting was set for March 19, 2020. As there were no action items, the meeting was adjourned at 5:05.

For the Board,

Sharon Townson

